



**American Medical Women's Association
American Women's Hospitals Service**
1100 E Woodfield Road, Suite 350
Schaumburg, IL 60173
Phone: (847) 517-2801 Fax: (847) 517-7229
Email: AWHS@amwa-doc.org



American Women's Hospitals Service OVERSEAS ASSISTANCE GRANT APPLICATION GUIDELINES

The American Women's Hospitals Service (AWHS) is a pioneering organization whose mission is to fund care for the medically underserved with special interest in programs that meet the needs of women and children. Its secondary mission is the advancement of women in the medical profession as physicians and ancillary health workers. The AWHS mobilizes the skills and experience of its clinical and non-clinical members to work within the greater global community to provide service, education and solidarity across neighborhoods and international borders.

In support of our mission, the AWHS **Overseas Assistance Grant** provides funding for airfare expenses up to \$1,000 for medical students and residents pursuing clinical experiences in off-campus settings benefitting the medically underserved.

ELIGIBILITY

- The applicant must be a student enrolled in a U.S. accredited medical or osteopathic medical school and completing their second, third, or fourth year of studies *or* a current resident employed in a U.S. graduate medical education program
- The applicant must demonstrate that the clinical experience will benefit not only themselves as learners, but also a defined medically underserved population
- The applicant will commit to spend a minimum of four weeks but no more than one year at the off-campus site
- **The applicant must be a full National Student or Resident Member of AMWA; a demonstrated record of active involvement in the organization is highly desirable**
- The clinical site must be sponsored by the applicant's medical school, another medical school, or an outside agency; sponsorship includes assuming responsibility for the applicant's safety and learning outcomes while engaging in the clinical experience and arranging for academic credit for the experience
- The applicant may not apply for funding for the same site more than once; this is a one-time, non-renewable grant

APPLICATION REQUIREMENTS (submit electronically in ONE email)

- Completed Overseas Assistance Grant Application
- Letter from Dean's Office (student applicants) or Program Director (resident applicants) confirming good standing (as applicable)
- Letter of recommendation from a faculty member
- Description of program prepared by sponsor or, if no sponsor, by your school or another school accepting responsibility
- Statement of school approval for academic credit and acceptance of responsibility, if no sponsor

Applicants will also be asked to pay a one-time, nonrefundable \$10 processing fee.

POST-TRAVEL REQUIREMENTS (for funded applications)

All successful applicants are expected to submit the following materials to the AWHS Committee by email within one month of completion of their clinical experience:

- A follow up photo essay, video, or article appropriate for publication in the AWHHS newsletter, aimed at educating others about working in medically underserved areas
- Final expense report with airfare receipts

Participation in the AWHHS committee for one year following travel and presentation of your project at an AMWA annual conference is highly encouraged and appreciated!

DEADLINES

- Application must be submitted by January 5th, May 5th and September 5th for review

SELECTION PROCESS

- A Reviewing Body comprising members of the AWHHS Committee will review the applications
- A majority of the grant reviewing body must approve of the application
- Grading criteria includes:
 - Motivation for applying for the grant (1 point)
 - How the grant will help the applicant to advance knowledge (1 point)
 - Strength of letters of recommendation (1 point)
 - Projected impact of proposed project on community (2 points)
 - How the experience can be used to educate others (1 point)
 - Applicant's duration and level of involvement with AMWA (3 points)