

**AMERICAN WOMEN'S HOSPITALS SERVICE
AWHS OVERSEAS ASSISTANCE GRANT
GUIDELINES**

APPLICATION REQUIREMENTS

- Completed Overseas Assistance Grant Application
- Letter from Dean's Office confirming good standing
- Letter of recommendation from a faculty member
- Description of program prepared by sponsor or, if no sponsor, by your school or another school accepting responsibility.
- Evidence of school approval for academic credit or acceptance of responsibility if no sponsor
- Eight-hundred to 1,000 word statement on why you want to travel to this particular program; why it is more valuable for you than staying on campus; what you particularly plan to accomplish during your stay; and how you hope the experience will benefit both yourself professionally and the community in which you will work
- Travel Budget (budget form not provided by AMWA) - Include all travel expenses for airfare, train fare to and from the site and transportation costs while on location. Also include all sources of anticipated income for this trip.

PARAMETERS

- Overseas Assistance Grant provides travel expenses up to \$1500
- Experience will benefit the underserved population as well as the student/resident
- Grantee will be spending no less than six weeks nor more than one year at the site
- Application must be submitted no less than three months prior to departure
- **Applicant must be a National Student or Resident Member of AMWA**
- Students attending a U.S. accredited medical or osteopathic medical school and completing their second, third or fourth year or a Resident may apply for the grant
- Grant is a one-time, non-renewable grant
- Program must be sponsored by your medical school, another medical school, or an outside agency and for which your school or another medical school or outside agency takes responsibility and may provide academic credit.

SELECTION PROCESS

- A Reviewing Body of three members of the AWHS Committee will review the applications.
- A majority of the grant reviewing body must approve of the application.

SUBMISSIONS UPON RETURN

- A 2500 word essay telling of grantee's experiences while on site. (Photographs are encouraged.)
- Final expense report with receipts for all travel expenses over \$25.00 incurred traveling to and from the site.